

Attendees: Bryan Sullivan (AT&T), Carlos Matos (Fidelity), Cecilia Corbi (Telcom Italia), Don Clarke (CableLabs), Guy Meador (Cox), Hajime Miyamoto (KDDI Corp.), Herbert Damker (Deutsche Telekom), Johan Gustawsson (Telia), Kenichi Ogaki (KDDI Corp.), Klaus Martiny (Deutsche Telekom), Kodi Atuchukwu (Vodafone), Masanori Miyazawa (KDDI Labs), Morgan Richomme (Orange), Randy Levensalor (CableLabs), Samer Salah (STC - LCC), Steven Wright (AT&T), Tetsuya Nakamura (CableLabs), Uzair Firoze (Liberty Global), Vijay Kumaraguruthasan (Bell Canada)

Also joining from the Linux Foundation: Brandon Wick, Heather Kirksey, Ray Paik, Min Yu

Agenda:

- Minutes Approval
- EUAG New Member Review
- Recent Actions
- OPNFV Tutorial: Toolchain Overview
- Activity Expectations
- EUAG Round Robin: Open Source and OPNFV
- Polestar Working Group (Pain Points, VNF Onboarding)
- Other Requested Actions
- Meeting Schedule
- Any Other Business

Steven reviewed the OPNFV's Antitrust Compliance Notice at the start of the call.

- Agenda: No changes or comments were received.
- Minutes: Minutes of the July 26, 2016 meeting were approved.
- EUAG New Member Review
 - EUAG's roster includes 30 members from 20 companies as of August 31, 2016.
 - EUAG has welcomed 11 new members from Bell Canada, Deutsche Telekom, KDDI Corp, Liberty Global, SK Telecom, STC, and Vodafone since its last call.
 - There were brief introductions from the attendees.
- Recent Actions
 - The EUAG press release was sent on August 17. There was a good press pickup. Appreciation was extended to those who contributed quotes.
- OPNFV Tutorial: Toolchain Overview
 - There was a brief overview of the the tools used in the OPNFV community, such as LF account, Jira, and Confluence. Detailed information about these tools can be found on the following OPNFV wiki pages:
 - <https://wiki.opnfv.org/display/DEV/Developer+On-boarding>
 - <https://wiki.opnfv.org/display/EVNT/OPNFV+Orientation+in+Berlin>
 - Attendee comments on the tools suggested varying levels of familiarity with them. Those who haven't been involved with OPNFV were recommended to prioritize getting their Linux Foundation Accounts set up at <https://identity.linuxfoundation.org/>
- Activity Expectations

- Steven noted that User Groups work better when members actively contribute.
- Ways to contribute were shared, including, attending monthly calls, asking questions and sharing ideas, collaborating via the mailing list and wiki, reviewing minutes, following up on requested actions and etc. Steven recommended a minimum of one contribution from each member per month.
- EUAG Round Robin
 - Attendees shared their experience and background with open source and other user groups. Most attendees have had some experience with open source while experience with user groups vary from limited to extensive.
 - For the second set of round robin questions, members are encouraged to answer them on the EUAG wiki page. The questions are:
 - Characterize your organization is using/not using OPNFV (e.g. observing, PoCs, testing, etc.)
 - What is the biggest misunderstanding of OPNFV in your organization?
- Polestar Working Group (Pain Points, VNF Onboarding)
 - Steven noted that the Polestar WG was formed under the Strategic Planning Committee (SPC) and its charter is to promote community alignment through roadmapping between the OPNFV core goals/initiatives and projects. He also noted that the Polestar WG is currently looking for guidance from EUAG specifically on 1-2 top pain points and their specific use cases to use when determining the alignment process. It was clarified that Polestar will map the pain points against OPNFV projects and that the pain points should be in the realm of something actionable by OPNFV, i.e. what users need the platform to do.
 - A question was asked to clarify the role of EUAG and SPC specifically related to interfacing with the upstream community. Heather commented that the “upstream face” is generally centered in the technical community. Steven commented that the OPNFV EUAG will likely coordinate with other upstream user groups, while technical details will likely be coordinated between the technical groups. It was noted this need to be made clear between all groups.
 - Bryan clarified that he posted the pain points on the wiki to start a dialogue. Members were encouraged to add additional pain points and to convert the pain points into high level epic statements in the coming weeks. Steven also mentioned that he suggested VNF onboarding as a top priority area to focus on to the Polestar WG. Next steps would be to communicate clear pain points to the Polestar WG ahead of their meeting at OpenDaylight Summit.
- Other Requested Actions
 - EUAG roster is being populated here: <https://www.opnfv.org/about/opnfv-end-user-advisory-group>. Please send in your photos and bios if you haven't already.
 - Make EPIC statements to start developing high-level messages to the market.
- Meeting Schedule
 - The proposed meeting schedule was shared. Polls will be set up to collect members' preferred times based on these proposed dates.

- September Meeting: Virtual (Wednesday, September 28)
- October Meeting: F2F at OpenStack+Virtual (Wednesday, October 26)
- November/December Meeting: Virtual (Wednesday, December 7)
- A question was asked about how often OPNFV groups meet F2F. The OPNFV technical community generally holds quarterly hackfests; and the annual OPNFV Summit is a good venue to meet F2F. The Linux Foundation team recommends about two EUAG F2F meetings a year.
- There was a suggestion to form subgroups to work on specific pain points that could meet on an ad-hoc basis between now and the end of September to push the discussion forward. Steven will send an email for those interested in this.